



# The Leadership Skills Handbook: 50 Essential Skills You Need to be a Leader

By Jo Owen



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While most leadership books try to answer the question "what is good leadership?" this book asks "how can people learn to lead?"

*The Leadership Skills Handbook* reflects the collective knowledge, wisdom and experience of thousands of leaders who have contributed through surveys and interviews. It is based on research that identifies the five different groups of skills that leaders must have -- career skills, people skills, moment of truth skills, technical skills and values and behaviors.

It covers some of the common challenges emerging leaders have expressed, such as: how to really take control; how to deal with politics of the organization; how to manage budgets when times are tough; how to achieve what's necessary with limited time and money and how to deal with stress.

This new edition is updated with a new section on the mindset of success, as well as the latest thinking on resilience, collaboration and enterprising. Full of tips, exercises and advice, *The Leadership Skills Handbook* explains how to become a leader that people want to follow.



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